

Student Assistant & College Work Study Payroll

Appointment and Hourly Time Sheet Schedule 2024

Pay Period Effective Dates	Appointments Due	Time Sheets Due	Check Date
12/21/2023 – 1/3/2024	12/29/2023	1/4/2024	1/25/2024
1/4/2024 – 1/17/2024	1/25/2024	1/19/2024	2/8/2024
1/18/2024 – 1/31/2024	2/8/2024	2/2/2024	2/22/2024
2/1/2024 – 2/14/2024	2/22/2024	2/16/2024	3/7/2024
2/15/2024 – 2/28/2024	3/7/2024	3/1/2024	3/21/2024
2/29/2024 – 3/13/2024	3/21/2024	3/15/2024	4/4/2024
3/14/2024 – 3/27/2024	4/4/2024	3/29/2024	4/18/2024
3/28/2024 – 4/10/2024	4/18/2024	4/12/2024	5/2/2024
4/11/2024 – 4/24/2024	5/2/2024	4/26/2024	5/16/2024
4/25/2024 – 5/8/2024	5/16/2024	5/10/2024	5/30/2024
5/9/2024 – 5/22/2024	5/30/2024	5/24/2024	6/13/2024
5/23/2024 – 6/5/2024	6/13/2024	6/7/2024	6/27/2024
6/6/2024 – 6/19/2024	6/27/2024	6/21/2024	7/11/2024
6/20/2024 – 7/3/2024	7/11/2024	7/5/2024	7/25/2024
7/4/2024 – 7/17/2024	7/25/2024	7/19/2024	8/8/2024
7/18/2024 – 7/31/2024	8/8/2024	8/2/2024	8/22/2024
8/1/2024 – 8/14/2024	8/22/2024	8/16/2024	9/5/2024
8/15/2024 – 8/28/2024	9/5/2024	8/30/2024	9/19/2024
8/29/2024 – 9/11/2024	9/19/2024	9/13/2024	10/3/2024
9/12/2024 – 9/25/2024	10/3/2024	9/27/2024	10/17/2024
9/26/2024 – 10/9/2024	10/17/2024	10/11/2024	10/31/2024
10/10/2024 – 10/23/2024	10/31/2024	10/25/2024	11/14/2024
10/24/2024 – 11/6/2024	11/14/2024	11/8/2024	11/28/2024
11/7/2024 – 11/20/2024	11/28/2024	11/22/2024	12/12/2024
11/21/2024 – 12/4/2024	12/12/2024	12/6/2024	12/26/2024

***Please note these dates must be strongly adhered to because of early submission requirements by the NYS Comptroller's Office.**